

ZETA PHI BETA SORORITY, INC.

Phi Kappa Zeta Chapter - Woodbridge, Virginia

*Providing Scholarships & Development Programs
for
Young Ladies*



**Scholarship Application Packet
School Year 2023-2024**

<http://phikappazeta1920.org/initiatives/scholarship-fund/>

History of Zeta Phi Beta Sorority, Incorporated and Phi Kappa Zeta Chapter
Zeta Phi Beta Sorority Incorporated, was founded January 16, 1920, on the campus of Howard University in Washington, D.C. The sorority's principles are Scholarship, Service, Sisterhood, and Finer Womanhood. Phi Kappa Zeta Chapter (PKZ) was chartered December 5, 2007, in Woodbridge, VA. PKZ's programs primarily focus on community service, which supports literacy, national initiatives, and helping other people excel.

The Phi Kappa Zeta Scholarship Program

The Phi Kappa Zeta Scholarship Program was established in January 2008. Applicants must meet the following Eligibility Requirements: enrolled in Prince William County Public School; high school senior; minimum GPA of 2.75 (on a 4.0 scale).

*Each Scholarship Candidate MUST participate in an interview- March 2, 2024

Calendar

The application period opens November 4, 2023. Packets can be submitted electronically to:
<https://docs.google.com/forms/d/1EqAfvZZeIWfFcPsU9p6iMCVygRPu3ZIB0udGwfqq-Ra4/edit?ts=659b4895> or mailed to P.O. Box 6369, Woodbridge, VA 22195. If electronic submission, all transcripts and letters of recommendation MUST be mailed to the above address and postmarked by January 26, 2024. Packets will NOT be accepted after January 26, 2024. Incomplete and late packets will NOT be considered. Award determinations will be finalized by February 12, 2024, and notification letters will be sent out the following week. Successful applicants will be notified separately regarding next steps.

Responsibilities and Expectations

Scholarship candidates are required to participate in a virtual interview to be held by the Phi Kappa Zeta Scholarship Committee, Saturday, March 2, 2024. Each candidate invited to the interview will be notified via email prior to this date, to include specific interview instructions. Please adhere to all deadlines and administrative requirements.

Thank you for your interest in our Scholarship Program. If you have any questions, please feel free to contact the Scholarship Committee via email:

scholarship@phikappazeta1920.org .

Please include your name, phone number, and email information so that we may respond to your inquiry.

Eligible/Criteria

- Available to current high school seniors pursuing a full-time degree from a two- or four- year accredited college or University, with a GPA of 2.75 or higher. Academic progress must be documented by an official transcript, or letter of recommendation from a counselor within the school of attendance.
- Applicants must show admirable leadership experience within their school and/or community setting. Applicants must submit a letter of at least 20 Community Service hours from the organization(s) that provided the service opportunity and administrator from high school of attendance.

- Award will be given to the accredited college or university, upon proof of enrollment provided by the awardee/ Institution prior to June 3, 2024, if proof of enrollment is not received by this date there will be a delay in funding until September 2024. If the awardee does not attend a two- or four-year accredited college or University, the scholarship funds will be given to the next recipient upon verification of enrollment or divided among current award recipients. This is at the discretion of the Scholarship committee.

Participant Essay

Please respond to the following question: “How have shootings on college campuses had an effect on you, a family member, or friend and what advice would you provide to school officials to help prevent gun violence on campus?”

A 500-word essay response typed on a separate sheet of paper, double-spaced, Times New Roman or Arial font (size 12) is required. Please ensure applicant’s name AND signature is on the essay. Parent/Guardian Initial that you have read and understand this requirement:

Grade Verification

Applicant must submit her OFFICIAL transcript in a sealed envelope with this application. The minimum overall Grade Point Average (GPA) requirement for participation in the Phi Kappa Zeta Scholarship Program is 2.75 (on a 4.0 scale).

Parent/Guardian Initial that you have read and understand this requirement: _____

Community Service Verification

Applicant must submit verification of active involvement in community service by submitting at least 20 community service hours in a sealed envelope with this application. Acceptable verification consists of a form or letter from the organization(s) that provided the service opportunity and administrator from high school of attendance. Please submit the form or letter with this application.

Parent/Guardian Initial that you have read and understand this requirement: _____

Reference Letters

Applicant must submit two letters of reference with this application, each in sealed envelopes , and the reference’s signature on the flap. Reference letters must be typed, and not handwritten, must come from an academic or professional resource, and must include – at a minimum – the following:

- Relationship to applicant
- Character and integrity of applicant
- Applicant contribution to school or community

Parent/Guardian Initial that you have read and understand this requirement: _____
Certification

I hereby certify that:

- All information submitted in the application is true and correct. I give the Phi Kappa Zeta Chapter permission to verify any information contained in this package.
- I am a student planning to enroll in a two- or four-year college or university degree program.
- Funds received from Phi Kappa Zeta will be used solely for the purpose of paying for educational expenses.
- I understand the College Verification Form must be completed and returned to the Phi Kappa Zeta Chapter prior to funds being disbursed. I also understand that funds will be sent directly to the college on my behalf unless otherwise stated by the Phi Kappa Zeta Scholarship Committee.
- I will notify the Phi Kappa Zeta Chapter immediately in writing if there should be any change or interruption in my plans to enroll in college or university degree program.

Applicant Signature: _____ Date: _____

Email: _____

Phone Number: _____

Parent/Guardian Signature: _____ Date: _____

Email: _____

Phone Number: _____

Permission/Release

I hereby grant permission to use my name, comments, pictures, or photography for public relations, advertising, or any other lawful purposes, and I waive any right to inspect or approve the finished version(s) including written copy that may be created in conjunction therewith. I understand that information from my official transcript(s), scholarship application, and submitted essay may be used.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

APPLICATION PACKET CHECKLIST

(Note: The form MUST be included with your application packet)

Application Requirement	Applicant Only Circle Y or N	Scholarship Panel Only Circle Y or N
Completed Essay (please see Participant Essay, pg.3 for detailed requirements)	Y N	Y N
OFFICIAL Transcript (please see Grade Verification pg.3 for detailed requirements)	Y N	Y N
Community Service Verification (please see Community Service Verification, pg.3 for detailed requirements)	Y N	Y N
Two Reference Letters (please see Reference Letters, pg.3 for detailed requirements)	Y N	Y N
Completed Application (All requirements listed above, are Verified and in the packet)	Y N	Y N

Applicant Signature: _____ Date: _____

Name of School Counselor: _____

Scholarship Chair Signature: _____ Date: _____